



## Trumbull Library System Teen Programming

In an effort to promote the Trumbull Library as a place where young people can feel welcome and comfortable, the Library on occasion, will offer special programs in the Library for teenagers, both during regular Library hours or when the Library is closed to the general public. To ensure safety and adequate adult supervision, the following guidelines will be followed:

1. When the event occurs during regular Library hours, the ratio will be no less than one adult to 25 teens or tweens.
2. If a Library-sponsored event occurs after regular Library hours, the following guidelines apply:
  - Teens – Ratio will be 1 adult chaperone to 15 teens.
  - No re-entry.
  - For large scale event where more than 15 teens or tweens are expected, the Library staff, to ensure safety, handle accusations of misconduct, accidents or emergencies, at least two (2) adult chaperones (and more as needed), will remain in the room at all times. If the entire Library is to be used for an event, more chaperones will be required.
  - All other Library and Town of Trumbull occupancy and use laws and rules apply.
3. Parents will be notified immediately in case of emergency situations or misconduct including but not limited to: substance abuse of any type, sexual misconduct, verbal or physical intimidation, disobeying or defying direct requests from a Library staff member or an adult chaperone.

This policy is subject to change at the discretion of the Trumbull Library Board of Trustees.

“In accordance with the General State Statutes of Connecticut, Section 11023, The Trumbull Library System Board of Trustees shall make and adopt bylaws, rules and regulations for the government of the library and reading room.”

*Revised and Updated by Trumbull Library System Board of Trustees ~November 9, 2011*